

EAST RETFORD RUGBY UNION FOOTBALL CLUB

FOUNDED 1952



JOB DESCRIPTION

Grounds Sub-Committee Chairman

Name of Grounds Sub-Committee Chairman:

Responsible to: General Committee

Purpose:

To manage and maintain the exterior grounds of the Club including pitches, woodland, hedges and roads.

Key aspects of the role:

Attend the General Committee Meetings and report on issues related to the Grounds.

1. To be point of contact for resolving any queries raised by or concerning the upkeep and general tidiness of the grounds.
2. Liaise with the Chairman, House Chairman and Treasurer regarding funding required to maintain grounds and related equipment.
3. Source quotations for any work requiring to be undertaken to the grounds.
4. Supervise any work which is undertaken to the grounds.
5. Organise pre and post season working parties as required

The above list of tasks is not exclusive or exhaustive and the post holder will be required to undertake such tasks as may reasonably be expected within the scope the role.