

# EAST RETFORD RUGBY UNION FOOTBALL CLUB

## Clubhouse Booking Procedure – 2021/2022

- The priority for the Club is playing the game of Rugby Union therefore no Booking shall interfere with the normal playing and fixtures regime.
- All Bookings shall be made on the Clubhouse Booking Form and shall comply with the Booking Conditions for Hire of Clubhouse attached to that form.
- All Bookings shall be made through and confirmed by the Social & Fundraising Chair.
- All Bookings are to be shown on the Club Social/Activity Calendar.
- A responsible member of the Club over the age of 21 is to be on site during the booking/function
- If the bar is required for a Booking, then the net cost of bar staff is to be included in the hire charge.
- A cleaning charge is to be factored into the charge for the Booking.
- The following charges shall apply to any Booking: -

	£
Booking of Clubroom <b>MIN 2hrs</b>	£25 /hr (first 2 hours, £15 an hour thereafter)
Booking of Clubroom & Kitchen <b>MIN 2hrs</b>	£30 /hr (first 2 hours, £20 an hour thereafter)
Additional charge for booking of the bar <b>MIN 2 staff</b>	£11 /hr per staff Member req

- A £100 refundable damage deposit will be required at the time of booking to secure a date . This will be repaid within 48 hours of the event if the clubhouse is left clean and tidy and in a satisfactory condition.
- There will be no charge to hire the clubroom or kitchen for fully paid up club members, however the refundable Damage deposit will still be required